



# APPLICATION FOR CLIENT CODE

Fax to your local Customs office (*Refer list of numbers overleaf*)

For enquiries telephone: 0800 428786

**Applicant is a:**

- |   |                                   |                                      |                                      |
|---|-----------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Private individual | <input type="checkbox"/> Company  | <input type="checkbox"/> Sole trader | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Importer           | <input type="checkbox"/> Exporter | <input type="checkbox"/> Other       |                                      |

**Full Name of Applicant:**

..... Date of birth: .....

..... Date of birth: .....

..... Date of birth: .....

- Note: 1. "Limited" and company registration number must be shown where applicable. Copy of Certificate of Incorporation required as verification.
2. Full trading name and full names of all partners required for sole trader/partnerships.
3. Date of birth must be shown for private individuals/partnerships/sole traders. Copy of Drivers licence, Birth Certificate or Passport required as ID. For partnerships a copy of Partnership Agreement or copy of ID required for all partners.

IRD/GST number: ..... Company registration number: .....

Passport number & nationality: .....

Full street address: ..... Full postal address: .....

.....

.....

Phone number: ..... Fax number: .....

Contact person: ..... Mobile number: .....

Goods imported: .....

**Signed:** .....

*(Note: For partnerships all signatures required)*

**To be completed if using a Customs Broker**

I, .....  
*Full name of signatory (above)* ..... *Title*

hereby authorise the New Zealand Customs Service to advise .....  
of the client code allocated to me. *Broker*

Contact person: ..... Brokers Fax: .....

**For Customs Use**

**The new/existing code is:**

Customs officer: ..... Date: .....

**IMPORTANT: Please retain this code for future use.**